![extera public schools logo]

EPS Grading Policy 2020-2021

As a result of COVID-19 school closures during the 2020-2021 school year, Extera Public Schools has adjusted the grading policy to reflect academic achievement and effort that is measurable during this unprecedented academic year. A committee of teachers, resource specialists, and school leaders agreed upon the following policy. This will take effect the week of October 12, 2020.

Grading Agreements

- Teachers will provide Overall Academic Grades in the following subjects:
    - English Language Arts: Reading, Writing, Language, Speaking & Listening
    - Mathematics
    - Science
    - Social Science
- Teachers will provide Effort Grades in the following areas:
    - Visual & Performing Arts
    - Physical Education
    - Trailblazer Traits
- Teachers will provide short comments on student performance for each of the following subjects:
    - English Language Arts
    - Mathematics
    - Science
    - Social Science
    - Trailblazer Traits (optional)
- Teachers will provide summarized ELD grades for EL students using the following headings:
    - Listening
    - Speaking
    - Reading
    - Writing
- Grade level teams will determine categories of work and percentage weights with School Director approval based on the criteria below:
    - Participation Grades will be based on: voice, chat, asynchronous work, small group work with teacher/ST, group projects, office hours attendance, small group attendance, etc.
    - Classwork Grades will be based on daily Google Classroom, Seesaw, other learning websites, and online platform assignments, exit tickets, projects, presentations, group work, etc.
    - Assessments/Summative Projects Grades will be based on: Tests that assess mastery or understanding of classwork, group or individual projects, accumulation of assignments, etc.
    - Quizzes will be based on a check for understanding of content taught on a short-term basis, etc.
- Teachers input grades on Infinite Campus where you can track a student's progress weekly. Students will be allowed to make up missed assignments for the week by that Sunday night with 11:59pm as the cutoff time. We recommend students turn the assignment in as early as possible.
    - Teachers will mark assignments as turned in by the following Monday.
    - Grades will be posted for completed assignment/assessment/project a week after they are turned in
- Teachers, parents/guardians, and students can request a student retake a failed assessment and will have a week to complete the assessment after receiving it for partial credit.
    - Teachers will have a week after the assessment is retaken to post the new grade.

Grading Rubrics

Academic Grades

Name	Percentage	Numerical Grade
Standard Exceeded	90-100%	4
Standard Met	80-89%	3
Standard Nearly Met	70-79%	2
Standard Not Met	1-69%	1

Effort Grades

Name	Criteria	Numerical Grade
Excellent	**Participation:** Student participates synchronously/asynchronously 90-100% of the time. **Work Completion:** Student completes 90-100% of the work assigned on time. **Self-Advocacy:** Student always makes an effort to ask for missed work, makes up assignments, and asks for help/clarification when needed.	4
Satisfactory	**Participation:** Student participates synchronously/asynchronously 80-89% of the time. **Work Completion:** Student completes 80-89% of the work assigned. **Self-Advocacy:** Student regularly checks in on assignments and asks for help/clarification when needed.	3
Needs Improvement	**Participation:** Student participates synchronously/asynchronously 70-79% of the time. **Work Completion:** Student completes 70-79% of the work assigned. **Self-Advocacy:** Student sometimes asks for help/clarification when needed.	2
Unsatisfactory	**Participation:** Student participates synchronously/asynchronously 1-69% of the time. **Work Completion:** Student completes 1-69% of the work assigned. **Self-Advocacy:** Student rarely asks for help/clarification when needed.	1

Attendance

Name	Distance Learning
Present	Student participates synchronously or asynchronously.
Tardy	Not Applicable
Absent	Student does not participate synchronously or asynchronously.

Grading Timeline

10/14/20 (No School)
Prepare for Progress Report information and schedule meetings
Progress Report Meetings will include information on the following:
1) Diagnostic Assessment results
2) Seesaw/Google Classroom work completion
3) Student Participation

10/19/20 - 10/23/20
Virtual Progress Report Meetings - Shortened Day 1:55pm dismissal

12/11/2020
End of Trimester 1

12/14/20 - 12/18/20
Virtual Student Led Conferences & Report Cards sent out on Infinite Campus - Minimum Day 12:55pm dismissal

2/03/21
Progress Reports sent out on Infinite Campus and schedule meetings

2/08/21 - 2/12/21
Progress Report Meetings - Shortened Day 1:55pm dismissal

3/18/21
End of Trimester 2

3/19/21 - 3/25/21
Student Led Conferences & Report Cards sent out on Infinite Campus - Minimum Day 12:55pm dismissal

5/05/20
Progress reports sent out on Infinite Campus and schedule meetings

5/10/21 - 5/14/21
Progress Report Meetings - Shortened Day 1:55pm dismissal

6/16/21
End of Trimester 3
Report Cards sent out on Infinite Campus